

EBN Q&A

We, the EBN-Team, warmly welcome you to Austria's beautiful capital city. As part of the students union called ÖH WU, we have been supporting exchange students since 1988.

This year we again have prepared a diverse free time program full of trips, events and parties to offer you an amazing experience of life in and around Vienna.

The EBN-Team wishes you all the best for your stay in Vienna, and we hope to see you on one of our many upcoming trips and events.



miriam.magritzer@oeh-wu.at



ebnwu.com



@ebnwu_vienna



Miriam Magritzer

Head of EBN



EBN Q&A

Your first Week in Vienna

How to get from the airport to your accommodation?

Rapid transit railway: The cheapest option to get to the airport is to take the rapid train (S-Bahn) "S7" direction of Wolkersdorf or Wien Floridsdorf.

If you need to swap to ... your best stop to get out is

U3/U4 Landstraße/Wien Mitte

U6 Handelskai

U1/U2 Praterstern

It runs every 30 min and costs you € 4.30. If you have a semester pass or any other valid ticket for Vienna (24h ticket for € 8.00), then you only have to buy one from the airport until the station "Schwechat" (€ 1.80). You can find a picture of the stops and the price below.

We recommend to buy a weekly ticket at the airport because you need to fill out your Meldezettel (you will receive that one at your accommodation) before you can buy the semester ticket.

The weekly ticket amounts to € 17.10.

The screenshot shows the ÖBB website interface for booking a train from Flughafen Wien Bahnhof to Schwechat. The departure time is 15:17. The journey is for 1 adult. The 'Reise wählen' section shows a calendar for January and February. The 'Sortiert nach' dropdown is set to 'Abfahrtszeit'. The 'STRECKE MERKEN' and 'WEITERE FILTER SETZEN' options are visible. The search results show two train options:

ab		an	Ticket ab
15:19	6 min nach Schwechat Bahnhof	15:25	€ 1,90
15:41	5 min nach Schwechat Bahnhof	15:46	€ 1,90

What are good spots for lunch at the WU campus?

You can have lunch in the WU Mensa, Bashly, Finn or Das Campus, directly on campus.

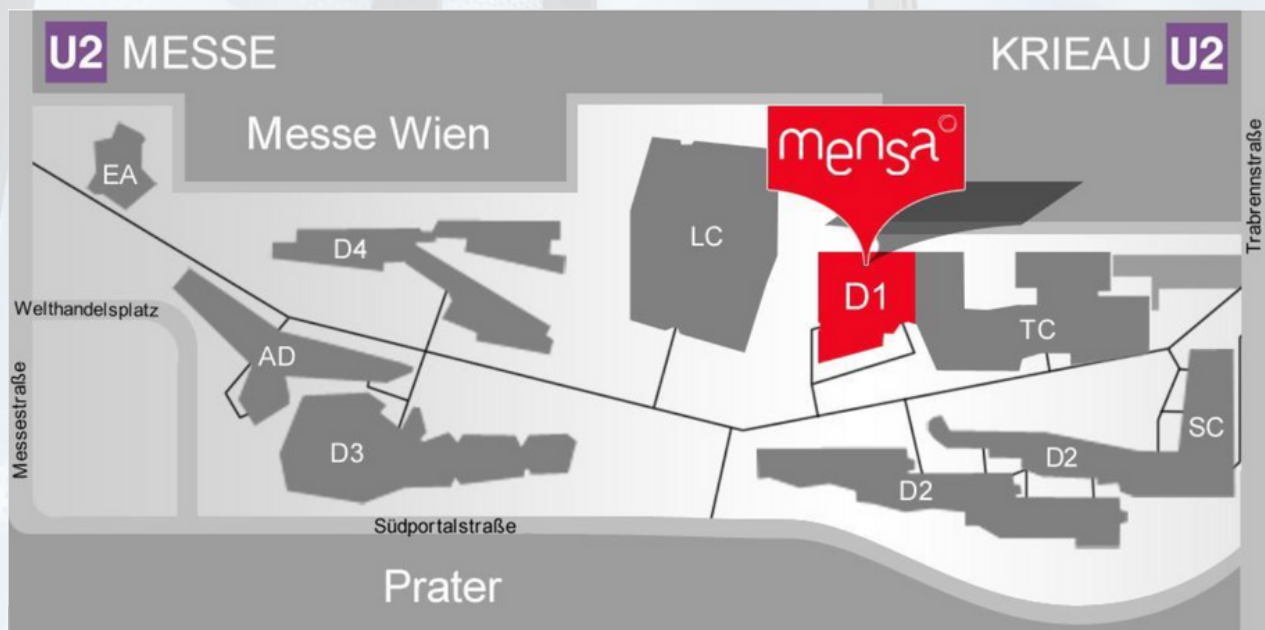
Close to the campus is also L'osteria, or Burgers Bar.

EBN Card: If you have the EBN Card have a look at our cooperation partners.

<https://www.ebnwu.com/ebn-card>.

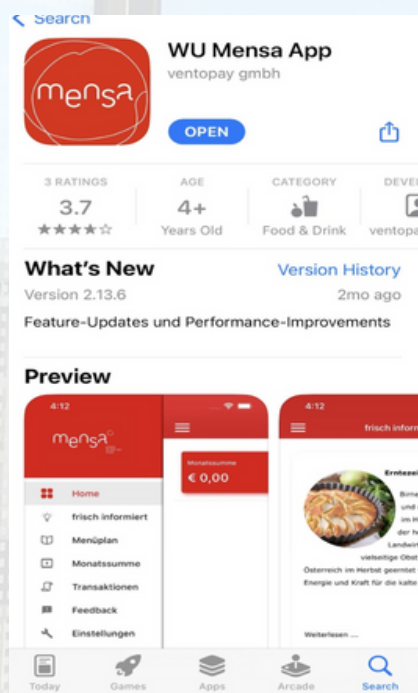
Where is the WU Mensa and how does the WU Mensa card work?

In the middle of the WU Mensa is an information point where you can either directly buy your menu or pay with your student ID, which you need to charge at one of the automats.



The WU Mensa app

You can upload credit and check the menu via the app below.



Where can I get my student ID card and further information?

You will receive your student ID at the Incoming Kickoff.

For the enrollment you will get an e-mail where you can sign up for a timeslot to enroll. Make sure to bring your passport or ID, nomination letter and debit, or credit card, if you were not able to pay the student's union dues online in advance.

More information you can find in the incoming handbook starting from page 24.

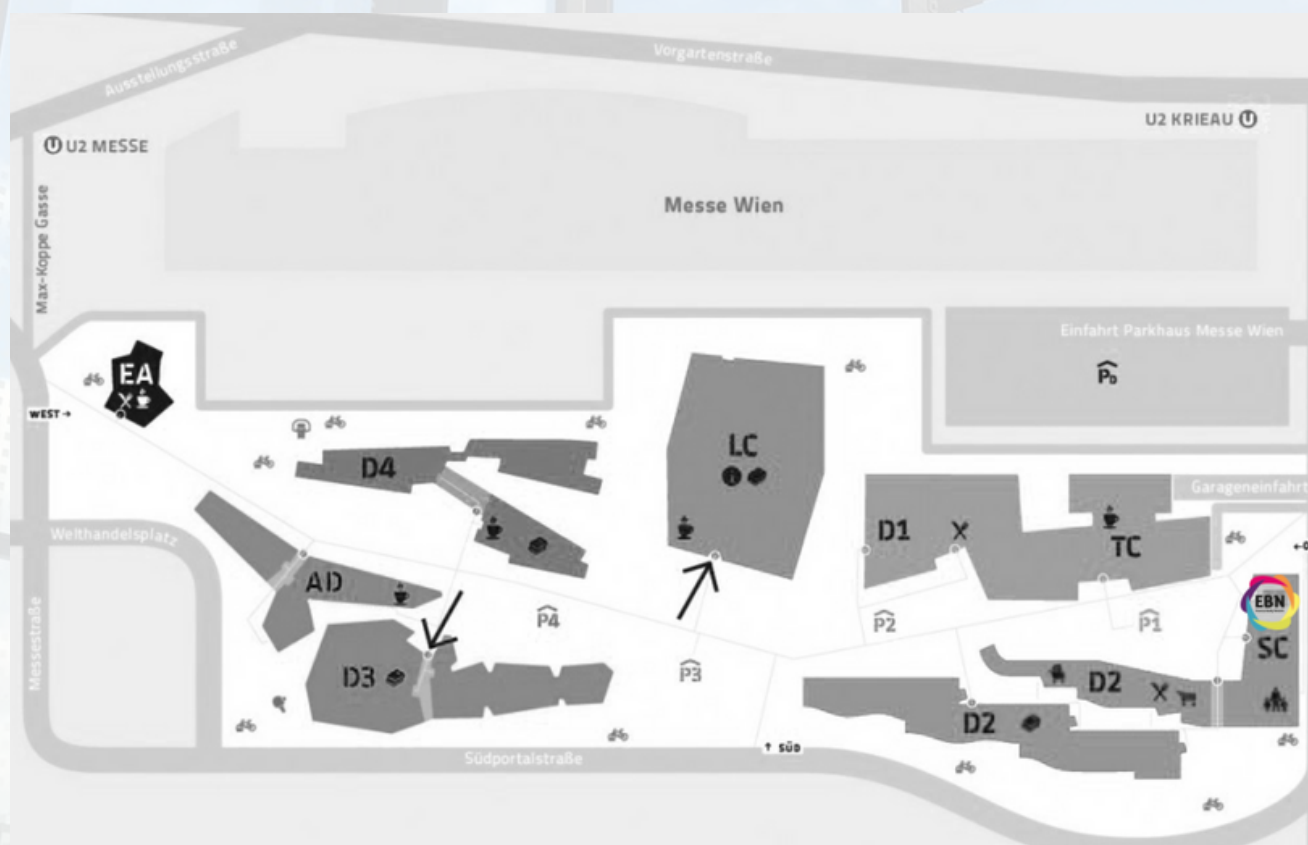
https://www.wu.ac.at/fileadmin/wu/s/io/DOWNLOADCENTER/Incomings/Your_semester_from_start_to_finish/WU_Incoming_Handbook/Incoming_Handbook_SS23.pdf

How to connect to the WU Wifi?

You can find a step by step guide under the following link.

<https://www.wu.ac.at/en/it/services/network/wireless/>

How can I find my way through the university?



Legend:

SC – Student Center.

Also very important for you as a student, as you'll find here:

- Austrian Student Union at WU (**ÖH WU**) / **EBN Office**
- Students Associations (e.g. AISEC)
- Sports Center

AD – Administration: Here you'll find the rector's office, conference halls etc.

TC – Teaching Center: Most of the courses are held in this building. The big lecture halls as the Audimax and most smaller lecture halls are located here.

D1 – D4: Departments 1-4: Here you'll find all the various Departments and Institutes of WU. (e.g. Department of Finance, Department of Marketing etc.).

Depending on the courses you take, lessons may also take place in the department buildings.

Also, special libraries are located in these buildings as the following:

D2: Library of Business Communication

D3: Library for Law

D4: Library for Social Sciences

EA: Executive Academy

LC: Library and Learning Center:

Very important services are located here, such as:

- International Office (IO)
- Study Service Center (SSC) with Admissions Office etc
- Library Center

The SB-Terminals, where you can validate your student ID, are also located in the LC.

Furthermore, you can find the Ceremonial Hall ("Festsaal").

Club rooms and computer rooms are also there.

You can also look for every building via

<https://campus.wu.ac.at/d>



How to get my “Meldezettel” (registration of residency):

The Meldezettel should be provided by your renter. If you booked a private accommodation your renter is supposed to hand it to you/ sign it after you have filled it out.

Accommodation in a dorm: They will either give it to you when you pick up your keys or you can find it in your room or ask the reception for it.

Both ways you have to fill it out and send it to following mail address (it does not matter which you pick but preferably the one of the district you live in)

You can find the mail addresses in the link below:

<https://www.wien.gv.at/verwaltung/meldeservice/stellen.html>

Include in your mail your signed meldezettel as well as a picture of your passport.

If that does not work you will have to book an appointment and go to one of the offices in person.

You can do that either via phone or on this website:

<https://www.wien.gv.at/meldetermin/internet/Startseite.aspx>

Here you can download the Meldezettel:

<https://www.oesterreich.gv.at/at.gv.brz.portalframe/oegvat/formsuche/portlet?>

This is our version in English to help you fill it out because it is only offered in German:

Meldezettell

Zutreffendes bitte ankreuzen ☑!

Erläuterungen auf der Rückseite!

FAMILIENNAME (in Blockschrift), AKAD. GRAD (abgekürzt) Last name, academic degree				
VORNAME lt. Geburtsurkunde (bei Fremden laut Reisepass) First name(s)				
Familiennamen vor der ersten Eheschließung Birth name				
GEBURTSDATUM Date of birth	GESCHLECHT Gender männlich <input type="checkbox"/> weiblich <input type="checkbox"/> Male Female		RELIGIONSBEKENNTNIS Religious confession	
GEBURTSORT lt. Reisedokument (bei österr. Staatsbürgern auch lt. Geburtsurkunde); Bundesland (Inland) und Staat (Ausland) Place of birth				
FAMILIENSTAND Family status <input type="checkbox"/> ledig <input type="checkbox"/> verheiratet <input type="checkbox"/> in eingetragener Partnerschaft lebend <input type="checkbox"/> geschieden <input type="checkbox"/> Ehe aufgehoben oder für nichtig erklärt <input type="checkbox"/> eingetragene Partnerschaft aufgelöst oder für nichtig erklärt <input type="checkbox"/> verwitwet <input type="checkbox"/> hinterbliebener eingetragener Partner Single/married//registered partnership/divorced/marriage canceled or invalidated				
STAATSANGEHÖRIGKEIT Registered partnership canceled or invalidated/widowed/surviving registered partner Citizenship Österreich <input type="checkbox"/> anderer Staat <input type="checkbox"/> ⇒ Name des Staates: Austria/other state ⇒ name of the state				
Angabe der ZMR-Zahl (soweit bekannt): Leave that one out				
REISEDOKUMENT bei Fremden Travel document (passport, id card, ...) write down which document you are using Art, z.B. Reisepass, Personalausweis: Nummer: Number Ausstellungsdatum: Date of issue ausstellende Behörde, Staat: Issuing authority, country				
ANMELDUNG der Unterkunft in ... Registration of the accommodation	Straße (Platz) bzw. Ort ohne Straßennamen Street		Haus Nr. House number	Tür Nr. Door number
	Postleitzahl Postal code	Ortsgemeinde, Bundesland Just insert Vienna		
Ist diese Unterkunft Hauptwohnsitz: ja <input type="checkbox"/> nein <input type="checkbox"/> Cross ja (yes)				
wenn nein, Hauptwohnsitz bleibt in ... Not necessary to fill those out	Straße (Platz) bzw. Ort ohne Straßennamen		Haus Nr.	Tür Nr.
	Postleitzahl	Ortsgemeinde, Bundesland		
Zuzug aus dem Ausland? nein <input type="checkbox"/> ja <input type="checkbox"/> ⇒ Angabe des Staates: Cross ja (yes) ⇒ State where you are from				
ABMELDUNG der Unterkunft in ... Not necessary to fill those out	Straße (Platz) bzw. Ort ohne Straßennamen		Haus Nr.	Tür Nr.
	Postleitzahl	Ortsgemeinde, Bundesland		
Sie verziehen ins Ausland? nein <input type="checkbox"/> ja <input type="checkbox"/> ⇒ Angabe des Staates:				
Im Falle einer Anmeldung: Unterkunftgeber (Name in Blockschrift, Datum und Unterschrift) Name of the accommodation Oead x, name of the landlord			Datum und Unterschrift des Meldepflichtigen (Bestätigung der Richtigkeit der Meldedaten) Date and signature	

How can I get my semester ticket?

Physical ticket (paper): Praterstern Wiener Linien:

<https://www.google.com/maps/place/Info+%26+Tickets+Wiener+Linien/@48.2191335,16.3906242,15.5z/data=!4m9!1m2!2m1!1swiener+linien+praterstern!3m5!1s0x476d0705e8b81a61:0xdc9b60684b218d0a!8m2!3d48.2184589!4d16.3928193!15sChI3aWVuZXlgbGluaWVuIHByYXRlcjN0ZXJzZGVyYyBpIjBEGNvcnBvcnF0ZV9vZmZpY2WaASRDaGREU1VoTk1HOW5TMFZKUTBGbINVUXRhbiZMWjNCQIJSQULgAQA>

You need to make sure to go to the office with your Meldezettel, a confirmation of inscription of and a valid ID.

Digital ticket:

Via the app Wiener Linien: make sure to have the same address in the App as in your WU account the one you live in in Vienna).

In case you need to change your address you can do that at the link below.

<https://bach.wu.ac.at/z/stud/oss/de/adressenaenderung>.

In case you stay longer than June you need to buy a summer ticket for July and August.

<https://shop.wienmobil.at/products>

The ÖH WU (Students Union):

What are the tasks of the ÖH and how much is the ÖH fee?

The ÖH WU is an organization, which represents the rights of all students to all the relevant bodies and to provide services to those students. The members of the ÖH are all the students in Austria, as membership is compulsory. YOU are member of the ÖH as well!

By paying the so-called "ÖH fee" of EUR 21.20 upon admission, you become a member of ÖH. The fee helps ÖH providing service to the students and also gets you an accident and third party liability insurance.

Offers by the EBN:

What does the EBN card offer?

With the EBN card that you can order online and pick it up at our office you will get a discount on our events and trips and profit from our partner network

All of your benefits can be seen at:

<https://www.ebnwu.com/ebn-card>

Food and drinks

Kugeltanz Bowling: 10% discount on food and drinks, free bowling shoes)

Die Allee: 10% discount on food and drinks

Burgers Bar 10% discount

Brenner - Superbude 10% discount

Pizzeria Il Mercato: 10% discount between 10.00 am - 05.00 pm

Finn on WU Campus: buy one beer or spritzer get another one for free from 02.00 - 06.00 pm; cocktails for 5,90€ from 03.00 - 08.00 pm; free spritzer or beer with sushi or burger from 04.00 - 06.00 pm

Library Cafe on WU Campus: small coffee (cappuccino, caffe latte, americano) until 11.00 am 2€ + plant milk (oat, almond, coconut) 0,50€; bagel, ciabatta or burger + free homemade lemonade; croissant 1,50€; vegan croissant 1,90€; various sheet cakes with coffee 2,00€

Events, parties and culture

10€ reduction on every trip organized by EBN

LOCO Club: get 2 voucher for a free drink of your choice when picking up the EBN Card and skip the line every wednesday

Haydn English Cinema: discounts & free soft drink

Big Bus Vienna: get up to 35% off

Read less

Accommodation and transportation

The Student Hotel Vienna: up to 15% discount of your booking

MILESTONE: 15% discount on your rent and no processing and booking fee

Read less

Other

Druckster



Where can I find Information about the upcoming events?

Information about our events can be found on our EBN Website or on our

Instagram Account: ebnwu_vienna

https://www.instagram.com/ebnwu_vienna/

Website:

<https://www.ebnwu.com>

Additionally, we provide WhatsApp group chats, which you can join to get the latest news and connect with other exchangies.

Link to the WhatsApp groups:

<https://www.ebnwu.com/whatsappgroups>

Meet our team:

<https://www.ebnwu.com/meet-the-team>

Difference between the EBN and International Office:

The EBN is part of the internationals affairs office of the students council at WU (ÖH WU). We are a non profit organization and WU's official partner for the past 35 years. From trips to Cracow or Budapest, to events like pub quizzes, wine tastings and dancing courses, we organize it all!

Your buddies are here for you, if you need help with anything - or a friend to hang out with!

We're dedicated to make your trip exciting and worthwhile and form many great friendships!

Compared to the International Office, where people are employed by the WU and coordinate the whole exchange program between universities. More to the International Office below.



The International Office:

What is the International Office and what are the tasks of it?

Internationalization is one of WU's main strategic priorities. The majority of WU students gain international experience through a stay abroad at one of our 240 partner universities, during an International Short Program or with an online exchange initiative.

The International Office reports to the Vice-Rector for Academic Programs and Student Affairs and is WU's central service unit for the coordination of international partnerships, networks, and programs.

Around 1,000 WU students complete an international experience abroad each year. Each year, just as many international students come to WU as incoming exchange students. As International Office, we are the first point of contact for these students. We advise and inform students about their stay abroad and about options to internationalize their studies at WU. Our goal is to enable all students to acquire a global mindset.

Mobility programs such as ERASMUS+ or CEEPUS are open to university faculty and staff. We highly encourage WU staff and faculty to spend time at a partner university in order to bring new impulses and innovation to WU.

WU gives its faculty and students access to a network of about 240 partner universities worldwide. The International Office is responsible for developing and supervising these international partnerships.

WU is member of the following associations: CEMS, PIM, GBSN, THEMIS, NEURUS.

Get to know the International Office:

<https://www.wu.ac.at/en/the-university/organizational-structure/service-units/international-office/get-to-know-wu-vienna-and-the-international-office/>

The Tasks of the International Office:

<https://www.wu.ac.at/en/the-university/organizational-structure/service-units/international-office/tasks/>

Contact Details of the International Office:

<https://www.wu.ac.at/en/the-university/organizational-structure/service-units/international-office/team/>



Where to learn German?

Which possibilities do I have to learn German or other languages?

1. WU Business Languages Center

(Spanish, French, Italian, Russian, Chinese, Japanese, Portuguese, Turkish, polish, Arabic)

2. Raiffeisen Sprachenlernzentrum (provides books, software packages, movies, audios):

<https://www.wu.ac.at/en/blc/language-courses/>

3. Tandem program offered by WU (registration open until March 6th)

<https://www.wu.ac.at/en/lrc/tandem-learning>

What is the Tandem Program?

The Language Resource Center has been home to WU's Tandem Language Learning Program for 20 years. It enables students to teach and learn from one another. In a 'tandem' two students with different native languages and countries are matched together in order to teach and learn from one another

4. Language Café:

<https://www.wu.ac.at/en/lrc/language-learning/language-cafe/>

On March 22, from 5.30pm. In summer semester the Language Café takes place: March 22, April 18 and May 15 from 5.30pm.

Further Information:

Further information useful for your exchange semester can be found in WU's incoming handbook, the incoming website and the wu's factsheet for 2022-2023 Incoming Handbook:

https://www.wu.ac.at/fileadmin/wu/s/io/DOWNLOADCENTER/Incomings/Your_semester_from_start_to_finish/WU_Incoming_Handbook/Incoming_Handbook_SS23.pdf

Incoming Website:

<https://www.wu.ac.at/en/programs/incoming-students/>

WU's Factsheet for 2022-2023:

https://www.wu.ac.at/fileadmin/wu/s/io/DOWNLOADCENTER/Allgemeine_Infoseiten/WU_Informationen/WU_Factsheet_2223.pdf

Course catalogue for Incomings:

<https://www.wu.ac.at/en/programs/incoming-students/exchange-semester/academics/course-catalog/filter/81176/0/0/0//>

Conditions of Travel and Payment from the EBN are on the next page.
Cancellations under ebn@oeh-wu.at.

What should I do in a case of an emergency?

Emergency numbers:

European Emergency Call:
112

Fire Brigade:
122

Police:
133

Ambulance:
144

Stand by duty of the medical profession:
141

Covid and Health issue:
1450



Conditions of Travel and Payment

The following terms and conditions are valid between the Austrian Students Union (ÖH WU) at the Vienna University of Economics and Business Administration, named as “we” and the participant, named as “you” and “participant”. The terms and conditions are valid from 01.02.2023.

Neither we nor the organizer of the trip / event in person are in any way liable for accidents or other damage occurred during the trip / event and also not for any damage or punishable act caused by the participant. Every participant is responsible for him- / herself. Participation is at your own risk. We also exclude any liability concerning lost or stolen baggage and / or valuables. Furthermore, it's up to the participant to make sure he / she is adequately insured.

By signing the payment confirmation, you agree that we are allowed to use pictures / videos taken of the participant during the trip / event.

Every activity which includes transportation in the price is considered a trip. Every activity which doesn't include transportation in the price is considered an event.

Cancellation policy for online bookings on ebnwu.com

In case of the cancellation of an online booking on ebnwu.com, EBN WU will be forced to charge cancellation fees in the following amounts:

- up to 72 hours (3 days) before the start of the event 10% cancellation fees
- within 72 hours (3 days) before the start of the event 100% cancellation fees

However, for trips, the following different cancellation fees and conditions apply:

- up to 21 calendar days before the start of the trip.....10% cancellation fees (90% refund).
- within 21 calendar days before the start of the trip.....100% cancellation fees (0% refund)..
- exception: Ski trip to Zell am See:
 - o up to 30 days before the start of the trip 10% cancellation fees (90% refund).
 - o within 30 days before the start of the trip 100% cancellation fees (0% refund).

Zell am See Ski Trip: For cancellations and general concerns please write an email to zell@oeh-wu.at.

Other cancellations are only valid via the following e-mail address: ebn@oeh-wu.at





Exception: You bring a person who is taking your spot and pays for it.....full refund

-> In this case you must send us an email to ebn@oeh-wu.at with the full name, e-mail

Address and phone number of the person taking your spot

No-show without cancellation:no refund

Exception Zell am See: If you want to bring a person who is taking your spot it's only 7 days before the trip

starts possible -> In this case you must send us an email to zell@oeh-wu.at with the full name, e-mail

Address and phone number of the person taking your spot



Zell am See Ski Trip: For cancellations and general concerns please write an email to zell@oeh-wu.at.

Other cancellations are only valid via the following e-mail address: ebn@oeh-wu.at

We can withdraw from the contract without delay if the participant lastingly disturbs the carrying out of the trip / event. All costs occurred due to the participant's dismissal are at the participant's own expense and there will be no refund. We can also withdraw from the contract if unforeseeable circumstances like natural phenomena, strikes or severe illness of the organizer force us to do so. Benefits not taken are non-refundable. Finally, we reserve the right to cancel bookings for full refund if the number of participants is too small.

Jurisdiction applied: Vienna



See you every week on Wednesday at
LOCO

ERASMUS KARAOKE

START
7 PM

EVERY
WEDNESDAY

NIGHT

COCKTAILS & LONGDRINKS



7 – 8 PM	€1,4
8 – 9 PM	€2,4
9 – 10 PM	€3,4
> 10 PM	€4,4

DRINKS

BEER	€3,0
SPRITZER	€3,0
SHOTS	€2,5
5 SHOTS	€10

AT LOCO
(STADTBAHNBÖGEN 172-174,
U6 NUSSDORFERSTRASSE)



0,7 BOTTLE STOLICHNAYA
+3 SOFT DRINKS €55



FOLLOW ON INSTAGRAM: ERASMUS_KARAOKE_NIGHT

